

**Board Meeting
World Merit CIO
28th March 2019**

Present: Richard Kemp
Chris Arnold
Marlou Cornelissen

Apologies: Shola Mos-Shogbamimu
Jack Stopforth

1. The Board welcomed Marlou Cornelissen back the World Merit family after her maternity leave and to her first meeting as a Board Member of World Merit CIO.
2. The Board approved the minutes of the January Board meeting as a true record.
3. The Board with regret accepted the resignation of Chris Arnold as Chief Executive of World Merit CIO with immediate effect. The Board thanked him for his enthusiasm and energy in involving hundreds of thousands of young people into community action during the past 6 years.

It was agreed that Chris will continue to assist with:

- a. Assisting with the maintenance of links with the UN and MISK
 - b. Acting as global ambassador
 - c. Leading on fund raising
 - d. Assisting with our relationships with the 5 key Universities
4. The Board appointed Marlou Cornelissen as the Managing Director of World Merit with immediate effect. This position will be maintained until 31st August. At that stage a Board decision will be made to move forward on the appointment of a permanent Chief Executive or such other senior staffing appointment as seen to be appropriate at that time.



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Marlou will be the line manager of all World Merit Staff.

5. The Board agreed the appointment of Richard Kemp as the Executive Chair of World Merit CIO on an unpaid basis working one day per week for the charity.
6. The new Managing Director will produce an action plan for approval by the Board and after discussion with all staff members by 12th April. The plan will include specific tasks and objectives for all staff.

The plan of action will be based on the principle that we are a small business and must become a larger business by small incremental changes and establishing programmes and projects after a full risk appraisal. The risk will be proportionate to any reserves that we might generate and the scale of our anticipated turn over.

- i) That the core functions of supporting the global communities via our website; impact app and social media will be based on approximately 8 UK based staff who will mostly work from our Liverpool office.
- ii) That all none-UK based staff be employed by the CIO on time limited contracts subject to agreed performance parameters.
- iii) That the prime emphasis for the next 5 months is fulfilling the terms of the MISK contract and seeking a further year's funding. This will be accompanied by bids for funding for a range of core and specific programmes.
- iv) The best way to deliver the MISK money; gain more and meet our own involvement targets is to boost the usage of the website and grow our social media presence.
- v) That we will successfully deliver the World Merit Summit in Marrakesh if this is agreed by the Board following a report from Jack Stopforth.
- vi) That we will continue issuing impact reports on a monthly basis to the World Merit community and potential supporters.



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7. The Board received details of a prospective Board Member, Ithalia Forel from Marlou. It was agreed that subject to a discussion with the applicant the chair and managing director be authorised to approve the appointment.

Richard Kemp CBE, Chair
3rd April 2019

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